



# PURCHASE ORDER CITY GOVERNMENT OF PASIG

Agency Name

Supplier : MAHHA TRADING CO.  
Address : #893 E. Pantaleon Street, Barangay Barangka Itaas, Mandaluyong City

P.O. No. : 23-06-0248  
Date : 02 June 2023  
Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office Delivery Term : 30 Calendar days  
Date of Delivery : \_\_\_\_\_ Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	PCS	230	Polo shirt, CVC COTTON Shirt Requirements: Polo Shirts Color : Combination of emerald green , white yellow gold Texture Type : Microfiber cotton Logo : Computerized embroidered  Sizes : Small - 16 Medium - 63 Large - 73 X-Large -44 XXL - 21 3 XL - 4 4 XL - 6 5 XL - 3  Please see attached layout.  Place of delivery: Place: Pamantasan ng Lungsod ng Pasig Academic Affairs Office  *Purchase Order shall cover all items found in the attached Terms of Reference* ***** Nothing Follows *****  For PLP foundation celebration polo shirts for the use of Pamantasan ng Lungsod ng Pasig	485.00	111,550.00

Control No. 4474 GRAND TOTAL : Php 111,550.00

Total Amount in Words One Hundred Eleven Thousand Five Hundred Fifty Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Conforme :   
**FEBRIELLE EBSHEBA DELOS SANTOS CHARVET**  
(Signature over printed name of Supplier)  
JUNE 20, 2023  
Date

Very truly yours,  
  
**VICTOR MA REGIS N. SOTTO**  
(Authorized Official)  
City Mayor

Requisitioning Office/Dept. :  
  
**GLICERIO M. MANINGAS**  
(Authorized Official)

Funds Available :  
  
**JUVY A. CUENCOG**  
Chief Accountant

Amount : ₱ 111,550.00  
OBR No. : 100-2023-02  
0672-7723